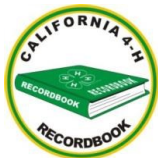


GLENN COUNTY 4-H News Flash



December 9, 2015

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UNIVERSITY OF CALIFORNIA—COOPERATIVE EXTENSION—GLENN COUNTY



4-H RECORD BOOK UPDATES

BIG CHANGES

For those experienced members who have done many record books, there are some changes that you will need to remember so your scores are not affected. Changes are not always scary; they can be very beneficial.

There is so much to know about record books and the new manual and builder packet make it easier to put together. Be sure ALL forms that you fill out have California 4-H Record Book 2015-2016 on the top of the page. Any other forms are not acceptable. The new California Record Book Forms Packet (http://ceglenn.ucanr.edu/Glenn_County_4-H_Program_286/Forms_839/) has all the forms and the correct organizational format for your record book. Be sure to download this onto your computer; the downloaded forms are fillable and customizable. If you want a hard copies, please stop by the UCCE Office.

WHY HAVE 4-H RECORD BOOKS?

Members create record books for many reasons. The process can lead a member to:

- Reflect on their yearly work by helping the member review the lessons and skills learned;
- Measure achievement and growth; Set goals; and
- Manage records by identifying, creating, classifying, archiving and preserving records.

These are all great skills to work on for success!

KEEPING TIME

A big part of recordkeeping is keeping track of the amount of time that you are at an event or project.

PROJECTS

Your project leader should work on your Annual Project Report together with you and other members in your project throughout the year. Your record book should have an expression page for each project. The page should show the reader a skill or lesson that you learned and tell or demonstrate how important it is.

PROJECT LEADERS

Helpful resources that align to record book are the 4-H Project Sheets at http://4h.ucanr.edu/Projects/Project_Sheets/



- If your club offers an activity for helping with records, try to go to it.
- Ask your leader to go through it before it is due. They can give you suggestions and you could have time to make the changes.
- Keep your calendars or all the RoundUps marked with the events you attended or you can keep a notebook.
- If you are doing the Online Record Book, try sitting down once a month and entering what you have done each month.
- Keep all your 4-H stuff together in a box or basket and when you get agendas, flyers, project forms, fair ribbons, etc., keep them in that one place each time.
- Keep a working copy of the PDR as the year goes along. Fill out what you did in there each month and take it to your Club Leader to go over with you.

You may try one or two or more of these or come up with one or more of your own. These are just some ideas.

ONLINE RECORD BOOKS

State 4-H Office recommends the use of the Online Record Book to be the record book of choice by members. It is interactive and members can find many events already in the system put in by other members or leaders. Our county office has been notified of potential changes that are underway for that program in future years.

